

EMERGENCY SERVICES OPERATIONS DEPUTY CHIEF

GENERAL DEFINITION OF WORK:

FLSA Status: Non-Exempt

Performs difficult protective service and administrative work providing emergency services and developing and implementing quality assurance programs; does related work as required. Much of the work is performed under emergency conditions and frequently involves considerable personal hazard. Work is performed under general supervision. Supervision is exercised over subordinate personnel.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Responding to emergency fire, medical related situations and hazardous materials incidents; providing entry, suppression and rescue services; maintaining equipment and facilities; assisting with department administration; preparing and maintaining appropriate records and files; continuing training and instruction.

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Responds to calls to provide emergency medical assistance to provide basic life support emergency medical care; drives ambulances in response to emergency calls and in the transport of patients to or from a medical facility.
- Provides advanced life support care to critical patients in accordance with regional and local medical protocols and/or on-line medical control upon approval and direction of medical director and/or hospital-based physician/medical control physician.
- Assures staff members and organization licensure is valid and recertification is completed according to state regulations.
- Develops and administrates the quality assurance program assuring delivery of services complies with medical protocols.
- Implements and administrates medical protocols ensuring compliance with current standards.
- Acts as liaison with Medical Directors for both career staff and volunteer keeping information flow current and valid.
- Acts as liaison and participates in County EMS Committee performing purchasing of equipment and administrative duties of committee; attends committee meetings; communicates with committee regarding operational issues, system and equipment updates, state regulation compliance, etc.
- Develops and certifies advance life support training classes.
- Schedules, assigns and administers EMS classes for staff.
- Attends various meetings.
- Performs Emergency Services Battalion Commander duties.
- Prepares, certifies, organizes and administers EVOC classes yearly; instructs career and volunteer staff.
- Attends recertification classes to maintain various licenses.
- Performs related tasks as required.

KNOWLEDGE, SKILLS AND ABILITIES:

Comprehensive knowledge of the principles and practices of emergency medical services, fire prevention, inspection and suppression; comprehensive knowledge of departmental rules and regulations; comprehensive knowledge in operation and maintenance of apparatus and equipment; thorough knowledge of supervisory principles and practices; ability to program activities and implement same; ability to establish and maintain effective working relationships; ability to effectively supervise others at fires and other emergencies; possession of physical endurance and agility; ability to establish and maintain effective working relationships with associates.

EDUCATION AND EXPERIENCE:

Any combination of education and experience equivalent to graduation from high school supplemented by coursework in fire science, emergency medical services or related field and considerable fire suppression and emergency medical experience.

PHYSICAL REQUIREMENTS:

This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects, and some heavy work requiring the exertion of 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects; work requires climbing, balancing, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, grasping, feeling, and repetitive motions; vocal communication is required for conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for depth perception, night vision, peripheral vision, preparing and analyzing written or computer data, operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to extreme heat, noise, vibration, hazards, atmospheric conditions, oils, and wearing a self contained breathing apparatus. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

SPECIAL REQUIREMENTS:

Possession of an appropriate driver's license valid in the Commonwealth of Virginia. Possession of Firefighter II, HazMat Operations, EMT-Cardiac, EVOC III, Strategy and Tactics, Driver/Pump Operator and ICS certifications. Must meet and maintain minimum qualifications and certifications for position as established by the department.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.